

# Board of Management of Gorey Educate Together NS, 22<sup>nd</sup> May 2014: report to families & staff

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**Attendees:** Karen Loughran (Chairperson,) Raymond Swan (Secretary,) Colin Webb (Treasurer,) Tracy Smith, Aideen O'Donnell, Angie Dooley, Sarah Anderson

**Apologies:** Allen Holman

1. Minutes from previous meeting adopted, (Colin Webb, Tracy Smith)

*Matters arising:*

*Application for on-line banking was submitted. Start date to be confirmed: school secretary to contact bank.*

*Bank mandate/cheque signatories. Arrangements are now up-to-date – Chairperson, Principal and Deputy Principal are signatories.*

*New anti-bullying policy is now in place. Families were notified via newsletters and website.*

*Success of visit by 6<sup>th</sup> class to Gorey Civic Offices was noted. School sent 'Thank You' message to Town Clerk.*

*Report to families and staff was agreed. Secretary to post on school website and Board mailbox.*

2. **Treasurer's Report** (all account balances reconciled 16<sup>th</sup> May 2014)

Current account: €

School books account: €

Savings account: €

Credit Card: €

Cash Box: €

Accounts 2013-2014, certified by Eugene Doyle & Co., Enniscorthy: no queries from Board members. (Accounts 2013-2014 to be processed more promptly.)

Application for Charitable Status: school intends to apply. School secretary to contact Patron and Revenue to clarify position with regard to National Schools. (Board secretary to write to parent who intends to arrange a donation to the school, explaining that our application for Charitable Status is underway.)

School to apply for Merchant Account with Elavon. (School would then be in a position to accept Debit and Credit Card payments via *AladdinSchools*.)

3. **Staffing**

Teacher recruitment

SNA recruitment

Job Sharing policy for SNAs was agreed. Principal to circulate to staff.

4. **Principal's Report**

The reorganisation of some classes for the new school year was outlined to the Board.

July Programme for children with autism.

5. **Child Protection**

**The Principal reported to the Board in accordance with Department of Education and Skills Child Protection Circular 0065/2011.**

6. **Educate Together (National) AGM**

Board secretary to send apologies to Head Office: the Board cannot be represented at the forthcoming meeting.

7. **PTA link**

Board approved use of funds raised by 'Get Ireland Growing' grant application (if successful) and/or forthcoming bag-packing fundraiser for PTA Sensory Garden Project.

Tracy Smith also reported on other PTA work, including: end-of-year event for 6<sup>th</sup> class, craft classes for parents, and music project with 6<sup>th</sup> class.

8. **AOB:**

School sent message of condolence to Mags Jordan, DES Inspector, following recent bereavement.

**Presentation was made to Tracy Smith to thank her for service to Gorey Educate Together NS.**

The Chairperson wished Aideen O'Donnell well in the months ahead (maternity leave) and looked forward to her eventual return to the Board.

**Date of next meeting: Wednesday 24<sup>th</sup> September 2014, 8pm at the school**