

GETNS PTA MEETING AGENDA

TUESDAY NOVEMBER 15TH 2016

Present: Terence, Mairead, Carol, Raymond, Hugh (Chairperson), Barbara, Cliona (minutes), Olive, Alan

Apologies: Tony, Loyola

1. Minutes of previous meetings – AGM and Committee Meetings

Accepted

Action Laura: To post minutes online

2. Financial update

Discussion re income from afterschool activities. Currently average 100 euro per activity to PTA. Some previous groups took in more revenue for activities – these were groups where large numbers of children could attend. Target further 1800 euro to be raised to cover essential PTA activities.

Action Cliona , Tony and Olive: to meet to swop signatories in bank

3. Constitution: updated

Accepted

Action Laura: to post online

4. NPC membership: application

Action Cliona: to source form & arrange payment

5. School Disco: planning

DJ booked

PTA cupboard: for high vis jackets

PTA mobile can be used as contact

Rota: min 6 on shop, one on drinks, two on floor, one on door

Cash: Raymond can look after for this disco

Action Hugh: source glo sticks (approx. 4000)

Action Terence: to arrange purchase with Sylvia. Can be purchased with credit card or reimbursed by PTA.

Action Raymond: ask caretaker to arrange for furniture to be moved etc. Will also organise rota of children to take money.

Action Hugh: to link with Shalini about co-ordinating volunteers

Action Cliona: arrange petty cash

Action Olive: to mail Terence with financial update

6. Christmas Cards: update

First round of cards went out today

Action Raymond: to send text clarifying for parents that all packs of cards should be paid for. All cards should be out within next 2 – 3 weeks

Action Olive: to collate orders together with small group of volunteers

7. Parent education event: planning

Aim for February 2017

Action Hugh: Link with Karen re anxiety management

Action Cliona: Link with NPC re pricing on courses offered

8. Parent survey: update

Survey ready to go. Discussion re vetting of any parents who may offer activities as a result of survey. Raymond: E-vetting now commencing, should allow quicker process: approx. 6 days. Vetting required for certain types of activities only.

Action: Hugh to talk to Laura about putting survey online

Action Raymond: to give Hugh login for school survey monkey account

9. Class reps: update

No update available

10. Afterschool activities : update

Carol: all activities started

Bodhran (five weeks)= €335 collected , cost = €200

Baking = €695 collected, cost = €480

Hugh: suggested that parents advised at time of sign up whether or not they have a place

Carol: it can be difficult to get all required information from parents prior to starting class

Olive: suggested all enrolments now must be submitted with form

Raymond: requested that baking be offered frequently due to significant investment put in to get oven installed. Fergus can continue bodhran. Another parent may be able to offer basketball. Drama and music ongoing in school.

Carol: suggested themed baking course, also suggested: first aid for kids, kung fu, creative dance, dance, healthy eating/cooking

Olive: suggested drama as activity

Action Raymond: to include form for application when next round of activities starting in January

Action Carol: to co-ordinate above

Action Hugh: to ask Shalini if there is anyone else who might be interested in helping with children get to activities at 1.30

11. A.O.B.

AGM

Hugh: suggested that AGM be moved to May to allow any new committee members to get ready for new school year. This seems to be common practice in other schools and may have a more natural flow.

Action All: agreed to hold AGM May 2017

Volunteering

Hugh raised question of how to include more volunteers in running of PTA events to include as many people as possible in events. General discussion that it would be positive to have many more parents involved and that PTA is making gradually progress in this area.

Coffee Morning

Ann has been organising, no current rota in place. Babara and Terence to try and attend in coming weeks. PTA committee members to try to attend when possible.

Secretary – maternity cover

Action: Barbara to cover for meetings when needed

Film night Fundraiser

Terence has selection of short films with children/teenagers which could be run as fundraiser, with popcorn, candyfloss etc.

Action Terence: Consider as early spring fundraiser

Bricks Club Fundraiser

Olive suggested this could be an option later in the year

NEXT MEETING DATE

Monday 12th December 2016 7.30 pm