

# Board of Management of Gorey Educate Together NS, 20<sup>th</sup> May 2019: report to families and staff

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**Attendees:** Karen Loughran (Chairperson,) Colin Webb (Treasurer,) Raymond Swan (Secretary,) Louise Redmond, Olive Doherty, Angie Dooley, Sarah Anderson

**Apologies:** Allen Holman

1. **Minutes from previous meeting adopted** (Olive Doherty, Louise Redmond)  
*Matters arising:* - Colin Webb clarified that the pay-related discussion at Educate Together (National) AGM related to 'the State's two-tier pay scale for established teachers vs. new entrants.'  
Report to families and staff was agreed. Board Secretary to post on school website.

2. **Treasurer's Report**

Current account:	€
School books account:	€
Savings account:	€
Credit Card:	(€)
PayPal A/C	€

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3. **Staffing**

The Board accepted reports from the following post-holders on their work over the past term:

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The Board approved commencement of recruitment processes:

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4. **Child Protection**

**The Principal reported to the Board in accordance with sections 9.4 to 9.8 of the Child Protection Procedures for Primary and Post Primary Schools 2017.**

Principal outlined the following to the Board:

**Child Protection** <https://www.education.ie/en/Schools-Colleges/Information/Child-Protection>

Child Protection Circular 0081/2017 (Published 11<sup>th</sup> December 2017)

Child Protection Procedures for Primary and Post Primary Schools 2017 (Effective 11<sup>th</sup> December 2017. Schools to meet requirements by 11<sup>th</sup> March 2018.) Available online (above.) Board members now also have hard copies.

#### **4 Mandatory templates**

- ✓ Child Safeguarding Risk Assessment Template. Ref: Board Meeting of 21<sup>st</sup> February 2018. Adopted by Chairperson 5<sup>th</sup> March 2018. Signed by Chairperson and Principal. Notified to families via school newsletters. Copies on school noticeboards and school website. Copies to all staff via induction/orientation folders and school email.
- ✓ Child Safeguarding Statement Template. Ref: Board Meeting of 21<sup>st</sup> February 2018. Adopted by Chairperson 5<sup>th</sup> March 2018. Signed by Chairperson and Principal. Notified to families via school newsletters. Copies on school noticeboards and school website. Copies to all staff via induction/orientation folders and school email.
- ✓ Checklist for Review of the Child Safeguarding Statement. Ref: Board Meeting of 21<sup>st</sup> November 2018. Signed by Chairperson and Principal.
- ✓ Notification Template. Submitted to Patron 21<sup>st</sup> November 2018. Signed by Chairperson and Principal.

6 optional templates are also available. <https://www.education.ie/en/Schools-Colleges/Information/Child-Protection>  
Recent Training

Staff training re: Updated Child Protection Procedures was completed April 11<sup>th</sup> and 18<sup>th</sup> 2018 (in-house)

Principal training re: Child Protection and Safeguarding. Seminar attended: 26<sup>th</sup> March 2019.

#### Other

Retrospective vetting declaration completed 27<sup>th</sup> October 2017.

#### Follow-up

Retrospective vetting (teachers): Principal to cross-check that all documents are on file

Principal to continue working through Checklists provided by Inspectorate, to ensure that the Board is fully compliant.

#### 5. **Anti-Bullying**

**The Principal reported to the Board in accordance with Department of Education and Skills Anti-Bullying Procedures for Primary and Post Primary Schools, 2013.**

#### 6. **Parent Teacher Association link:**

Olive Doherty outlined a number of undertakings, including: PTA AGM (guest speaker: childhood anxiety,) Environmental Info Event/Clothes Swap. (Postponed: table quiz for parents.)

#### 7. **AOB:**

Board agreed to subsidise teacher summer courses in the following areas: Ethos (all courses offered by Educate Together National Office,) Primary Language Curriculum (English and Gaeilge,) and Science.

The Board noted that the school's Care Team recently assessed a number of possible Critical Incident Scenarios (bereavements, serious accidents/injuries, damage to school building, etc.)

Summer Hire 2019: -

#### **Date of Next Board Meeting:**

**Monday 16<sup>th</sup> September 2019, 8.00pm at the school**