

Board of Management of Gorey Educate Together NS, 22nd March 2018: report to families and staff

Attendees: Karen Loughran (Chairperson,) Colin Webb (Treasurer,) Raymond Swan (Secretary,) Louise Redmond, Olive Doherty, Sarah Anderson

Apologies: Angie Dooley, Allen Holman

1. Minutes from previous meeting adopted (Sarah Anderson, Olive Doherty)

Matters arising: -

Report to families and staff was agreed. Board Secretary to post on school website.

2. **Treasurer's Report** *Current balances (Reconciled 28th February 2018)*

Current account:	€
School books account:	€
Savings account:	€
Credit Card:	(€)
PayPal A/C	€

Large payments:

Large receipts:

Cash on Hand is reconciling with Big Red Cloud.

3. **Enrolment/Classes 2018-2019**

Patron:

Staff:

Department of Education & Skills:

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4. **Staffing (Teachers)**

5. **Staffing (SNAs)**

6. **Staffing (Other)**

7. **Policy Development/Enrolment**

Principal to update Enrolment Policy in advance of next Board meeting.

8. **Health, Welfare and Safety**

Principal to make arrangements for follow up regarding the recommendations of the recent Fire Safety Review report, namely: Training (page 12, page 24), Emergency Lighting (page 14), Fire Extinguishers (page 15), Fire Doors (page 16), Fire Hydrants (page 18), Evacuation policy (Disabilities) page 25.

Head Injuries Protocol

Recent on-site First Aid training for 12 staff was discussed. Board agreed that awareness of the potential seriousness of Head Injuries should be increased (via school newsletters, etc.) School to continue to endeavour to inform parents via telephone of all significant knocks to the head. (But no 'standard text message,' etc.) Onus remains on parents to respond to any illness/injury with appropriate cautiousness.

9. **Parent Teacher Association link**

School disco: March 23rd. A summer fair is planned for June. A programme of after-school activities is in place. A cyber-safety campaign is planned for October/November.

10. **AOB:**

The revised enrolment policy of Gorey Community School was mentioned, (following contact from the Principal of that school.) See <http://goreycs.ie/Enrolment%20Policy%202018-2019.pdf>

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**Date of Next Board Meeting:
Thursday 26th April 2018, 8.00pm, at the school**