

Board of Management of Gorey Educate Together NS, 25th October 2017: report to families and staff

The term of office for Boards of Management of primary schools is from 1 December 2015 to 30 November 2019.

Attendees: Karen Loughran (Chairperson,) Raymond Swan (Secretary,) Colin Webb (Treasurer,) Louise Redmond, Angie Dooley, Sarah Anderson

Apologies: Allen Holman, Olive Doherty

1. Minutes from previous meeting adopted (Sarah Anderson, Louise Redmond)
Matters arising: -

Report to families and staff was agreed. Board Secretary to post on school website and Board mailbox.

2. **Treasurer's Report** *Current balances (Reconciled 30th September 2017)*

| | |
|-----------------------|-----|
| Current account: | € |
| School books account: | € |
| Savings account: | € |
| Credit Card: | (€) |
| PayPal A/C | € |

Large payments: ...

Large receipts: Department of Education ...

A draft set of school accounts 2016-2017 is currently being prepared by the Accountant.

Accountant's details are now registered with the Financial Support Services Unit.

Donation of \$50 from the Salesforce Foundation was noted. (Principal has thanked the parent.)

3. **Staffing**

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4. **In-School Management**

Following on from the discussion at the last meeting, the Board agreed that management post holders should prepare a short written report for the Board at the end of each school term. (Progress/actions, future priorities and any emerging challenges should be highlighted.)

5. **Child Protection**

The Principal reported to the Board in accordance with Department of Education and Skills Child Protection Circular 0065/2011.

6. **Anti-Bullying**

The Principal reported to the Board in accordance with Department of Education and Skills Anti-Bullying Procedures for Primary and Post Primary Schools, 2013.

The Principal/Deputy Principal/Assistant Principal continue to work on cases as they arise.

Online misbehaviour remains of concern: a number of text message reminders have issued to parents.

7. **Reporting to Patron**

- Annual Child Protection review was completed. Principal to submit copy to Patron. [Staff to sign form to confirm that they have received and understand same.]
- Annual anti-bullying review was completed. Principal to submit copy to Patron.
- A Fire Safety review was completed. Actions required: Commission Independent Fire Risk Assessment; Fire Marshall Training. (Principal also to check if Patron's instructions match the recommendations of the DES.)
- Garda Vetting. Principal to confirm to Patron that all non-teaching staff are Vetted.

8. **Parent Teacher Association link**

- Recent Disco was very well attended

- Over €1000 raised at recent Sponsored Walk
- Preparations continue for International Winter Fair (December 10th)
- Good parental involvement/volunteerism at present, (e.g. Disco, fair crafts, Breakfast Together, classroom reading.)

9. AOB:

- 'One Day Together' fundraising campaign: Board will submit €250 to Educate Together National Office
- 'Intro to Gymnastics' programme will soon get underway for 6 classes
- Droichead Programme (Induction Programme for Newly Qualified Teachers) 4 days of training were attended by 3 teachers.
- Principal to establish if additional places can be provided on after-school activity programmes, given the high demand for some activities.
- It is not possible to provide additional places in the 1.30-2.30 infant supervision session: school bus passengers are prioritised for places.
- School Calendar: no changes to our school calendar 2017-2018 (despite recent 2-day severe weather closure.)

Date of Next Board Meeting:

Wednesday 22nd November, 8.00pm, at the school