

Board of Management of Gorey Educate Together NS, 27th September 2017: report to families and staff

Attendees: Karen Loughran (Chairperson,) Raymond Swan (Secretary,) Colin Webb (Treasurer,) Louise Redmond, Olive Doherty, Angie Dooley, Sarah Anderson

Apologies: Allen Holman

1. Minutes from previous meeting adopted (Olive Doherty, Angie Dooley.)
Matters arising: - Louise Redmond relayed Thanks from school staff regarding the end of school year BBQ.

Report to families and staff was agreed. Board Secretary to post on school website and Board mailbox.

2. **Treasurer's Report** *Current balances (Reconciled 31st August 2017)*

Current account:	€
School books account:	€
Savings account:	€
Credit Card:	(€)
PayPal A/C	€

Other business.

3. **Enrolment**

Current enrolment 440, expected to rise to 442 on October 2nd.

Other business.

4. **Staffing**

SNAs: 17, (14 fulltime + 3 infant-hours positions.)

Teachers: 29, (28 fulltime + 1 x 17.5hours position.)

Other.

5. **Implementation of new Special Education Teaching Allocation model**

The Board considered the school's current support provision register for mainstream pupils with additional needs.

6. **In-School Management**

The Board considered Circular 0063/2017 'Leadership and Management in Primary Schools,' and this school's In-School Management structure for 2017-2018.

The Board decided that all management post holders should report on progress made in their areas of responsibility.

Attention was drawn to the Circulars section on the Department of Education website, and to that fact that most Circulars are for the attention of all Board of Management members, ('the Managerial Authorities of Recognised Primary Schools.')

The Principal should draw the Board's attention to key Circulars.

Providing hard copies of all Circulars to Board members is not practicable.

7. **Staff Calendar/School Programme 2017-2018**

This draft document was outlined to the Board.

8. **Amendment to Attendance Policy**

Once a child has missed 21+ days, parents will usually receive the following text message from the school for each additional absence: 'Your child has missed __ days of school. This is of concern to us. Contact the Deputy Principal for info or assistance regarding School Attendance.'

The Board amended the above to '15+ days,' (at the recommendation of the Deputy Principal.)

9. **Parent Teacher Association link**

Parent Class Representatives are now in place.

A database of Contacts has been developed.

An extensive programme of after-school activities is in place.

An International Winter Fair is planned for December 10th.

A number of new members have joined the PTA Committee.

A school disco will take place on October 20th.

10. **AOB:**

- 'One Day Together,' Educate Together National Office fundraising event: the Board will contribute to this initiative, (perhaps some of the proceeds from the School Disco)
- The Board is supportive of Gorey Hockey Club's plan to develop new facilities near the current entrance to St Joseph's school. (Schools would have use of the facilities during the school day.) The school will promote the initiative in school newsletters, etc.
- Summer Hire: hire to 'Starcamp' during July 2018 was agreed, (one week.)
- Letter from parent: Principal to share the contents of the letter with the teacher concerned, and to thank the parent for her positive feedback.
- Other

Date of Next Board Meeting:

Wednesday 25th October, 8.00pm, at the school